

## **Program A: State Board of Cosmetology**

Program Authorization: R.S. 37:491; R.S. 36:109(B)(4);R.S. 499-556

### **Program Description**

The mission of the Louisiana State Board of Cosmetology is to regulate and monitor members of the cosmetology industry to maintain public health and welfare standards in the interest of the general public. In addition, the State Board of Cosmetology seeks to insure that individuals receiving licenses meet the educational and testing requirements established by the State of Louisiana; and that licensed professionals maintain the highest standards while providing services to the public. The goals of the Louisiana State Board of Cosmetology include the following:

1. Increase and improve productivity, assure and increase the standards of excellence, as well as, consistency and communication.
2. Insure that all operating cosmetologists have the proper license(s) and are operating under sanitary conditions.
3. Insure that all students graduating from schools are qualified for licensure and have attained a basic level of education.

The Louisiana State Board of Cosmetology program includes the following activities:

1. Executive Administration –Includes but is not limited to establishing testing procedures, maintaining a complaint tracking system, policy-making board meetings, administrative hearings, budgetary review and control.
2. Testing and Licensing and Investigation – The licensing program issues approximately 28,380 operator licenses; 8,194 salon licenses; and 50 schools are licensed annually. The licensing program also issues approximately 2,725 student licenses annually.
3. Investigation and Enforcement – Enforces the Cosmetology Act through inspections and investigations of formal complaints; provides reports for board review and supporting documentation for administrative hearings/action.

## RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2000-2001	ACT 12 2001-2002	EXISTING 2001-2002	CONTINUATION 2002-2003	RECOMMENDED 2002-2003	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$0	\$0	\$0	\$0	\$0
STATE GENERAL FUND BY:						
Interagency Transfers	0	0	0	0	0	0
Fees & Self-gen. Revenues	1,107,901	1,493,557	1,493,557	1,597,293	1,594,695	101,138
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	<b>\$1,107,901</b>	<b>\$1,493,557</b>	<b>\$1,493,557</b>	<b>\$1,597,293</b>	<b>\$1,594,695</b>	<b>\$101,138</b>
EXPENDITURES & REQUEST:						
Salaries	\$435,924	\$664,168	\$661,547	\$680,238	\$664,541	\$2,994
Other Compensation	69,907	123,620	123,620	123,620	123,620	0
Related Benefits	120,949	213,625	213,246	227,182	207,979	(5,267)
Total Operating Expenses	237,262	349,058	349,058	351,632	320,396	(28,662)
Professional Services	47,443	33,120	36,120	36,120	85,520	49,400
Total Other Charges	193,257	109,966	109,966	134,704	148,842	38,876
Total Acq. & Major Repairs	3,159	0	0	43,797	43,797	43,797
TOTAL EXPENDITURES AND REQUEST	<b>\$1,107,901</b>	<b>\$1,493,557</b>	<b>\$1,493,557</b>	<b>\$1,597,293</b>	<b>\$1,594,695</b>	<b>\$101,138</b>
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	27	29	29	29	29	0
Unclassified	2	2	2	2	2	0
<b>TOTAL</b>	<b>29</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>0</b>

## **SOURCE OF FUNDING**

The State Board of Cosmetology Program is funded from Fees and Self-generated Revenues. The Fees and Self-generated Revenues are used to provide funding to promulgate and enforce rules and regulations, administer state laws regulating the cosmetology industry, and include fees and/or licenses for the issuance of licenses for cosmetologists, and the registration of salons, and cosmetology schools.

## MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$1,493,557	31	ACT 12 FISCAL YEAR 2001-2002
			BA-7 TRANSACTIONS:
\$0	\$0	0	None
\$0	\$1,493,557	31	EXISTING OPERATING BUDGET - December 20, 2001
\$0	\$7,248	0	Annualization of FY 2001-2002 Classified State Employees Merit Increase
\$0	\$14,153	0	Classified State Employees Merit Increases for FY 2002-2003
\$0	\$10,883	0	Risk Management Adjustment
\$0	\$43,797	0	Acquisitions & Major Repairs
\$0	\$13,731	0	Salary Base Adjustment
\$0	(\$31,703)	0	Attrition Adjustment
\$0	(\$2,994)	0	Salary Funding from Other Line Items
\$0	\$18,816	0	Group Insurance Adjustment
\$0	\$93	0	Civil Service Fees
\$0	\$2,232	0	Workload Adjustment - Funding for Internet access through the State of Louisiana Internet provider--LaNET.
\$0	\$49,400	0	Other Adjustments - Funding for completion of the electronic system. The system will allow full access and implementation of the system to the field inspectors.
\$0	(\$24,518)	0	Other Adjustment - Group Benefits adjustment to required levels.
\$0	\$1,594,695	31	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$1,594,695	31	BASE EXECUTIVE BUDGET FISCAL YEAR 2002-2003
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE
\$0	\$1,594,695	31	GRAND TOTAL RECOMMENDED

01-259

## PROFESSIONAL SERVICES

\$33,120	Legal Services - Provide legal services as required by the State Board of Cosmetology, including advisory opinions, legal research, and appearances in court on behalf or in defense of the State, etc.
\$49,400	To complete the installation, training, and implementation of the final phase of the electronic system.
\$3,000	Training, planning, court reporter, and other miscellaneous services deemed necessary
<b>\$85,520</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## OTHER CHARGES

This program does not have funding recommended for Other Charges for Fiscal Year 2002-2003.

**\$0 SUB-TOTAL OTHER CHARGES**

**Interagency Transfers:**

\$1,976	Legislative Auditor expenses
\$102,299	Reimbursement for support services provided by the Division of Administration (fiscal, human resources, purchasing, etc.)
\$1,677	Department of Civil Service fees
\$24,738	Office of Risk Management fees
\$14,045	Office of Telecommunication Management fees
\$157	Comprehensive Public Training Program fees
\$950	Uniform Payroll System fees
\$3,000	Microfilming services provided by Prison Enterprises

**\$148,842 SUB-TOTAL INTERAGENCY TRANSFERS**

**\$148,842 TOTAL OTHER CHARGES**

## **ACQUISITIONS AND MAJOR REPAIRS**

\$43,797 Replacement of computers and servers.

**\$43,797 TOTAL ACQUISITIONS AND MAJOR REPAIRS**